

16

# INVOICE

NELSON PROPANE GAS INC  
P.O. BOX 2127  
CORSICANA, TX 75151-2127  
903/874-5641

**RECEIVED**

APR 12 2022

NAVARRO COUNTY  
AUDITORS OFFICE

CUST ID	INVOICE #	INVOICE DATE
NAVSHE	I422299	04/06/22

**SOLD TO**  
NAVARRO COUNTY SHERIFF  
312 W 2ND  
CORSICANA TX 75110

**SHIPPED TO**  
NAVARRO COUNTY SHERIFF  
312 W 2ND  
CORSICANA TX 75110

INVOICE AMOUNT \$67.00

AMOUNT REMITTED \$ \_\_\_\_\_

DATE	SLS	PO NUMBER	ORD DATE	SHIP VIA	TERMS	INVC NO
04/06/22	399				30 DAY	I422299
QUANTITY	INV NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT		
1.00		Tank Rental	65.00000	65.00		
1.00		Tank Rental	1.00000	1.00		
1.00		Tank Rental	1.00000	1.00		
Debit: <u>101-561-446</u> Desc: <u>TANK Rental</u> PO#: <u>NA</u> Invoice#: <u>I422299</u> Vendor#: <u>366</u>						
			<b>NON-TAXABLE</b>	<b>TAXABLE</b>	<b>INVOICE TOTAL</b>	
			\$67.00	\$ .00	\$67.00	

*Kelly 4/11/22*



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097 Jan Wise, Administrative Assistant

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
Purchase order number is inconsistent with invoice
Amount billed does not match the purchase order
Vendor on purchase order does not match invoice
Insufficient documentation to process payment
Signature or date not present
Budget Account Number (Line Item) is missing - Acct #
Insufficient budget
Payment Request inconsistent with County Policy
Other

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # was not requested.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

04/18/2022
Date

RECEIVED
APR 20 2022
NAVARRO COUNTY
AUDITOR'S OFFICE